



LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
550 S. VERMONT AVE., LOS ANGELES, CA 90020 HTTP://DMH.LACOUNTY.GOV



MARVIN J. SOUTHARD, D.S.W.
Director

ROBIN KAY, Ph.D.
Chief Deputy Director

RODERICK SHANER, M.D.
Medical Director

November 6, 2014

TO: Each Supervisor

FROM: Marvin J. Southard, D.S.W.
Director

SUBJECT: **NOTICE OF INTENT TO REQUEST DELEGATED AUTHORITY TO
APPROVE A PERCENTAGE INCREASE EXCEEDING TEN PERCENT
OF THE TOTAL AGREEMENT AMOUNT FOR VIOLENCE
INTERVENTION PROGRAM-VIP COMMUNITY MENTAL HEALTH
CENTER, INC.**

This is to advise your Board that the Department of Mental Health (DMH) is scheduling a Board letter for the November 18, 2014, agenda that requests approval to prepare, sign, and execute an amendment to the Violence Intervention Program-VIP Community Mental Health Center, Inc., Agreement, an existing DMH Legal Entity Agreement, to provide crisis stabilization mental health services to children/youth staying at the Child Welcome Center and Youth Welcome Center. The amendment will add \$1,230,500 to the Maximum Contract Amount (MCA) and will establish a new MCA for Fiscal Year 2014-15. The Board letter also requests an additional ten percent for a total of twenty percent delegated authority to increase the MCA.

In accordance with Board of Supervisors Policy 5.120, prior Board notice is required for any department requesting delegated authority to increase Board-approved contracts by over ten percent.

JUSTIFICATION

This authority will allow DMH greater capacity to amend the Violence Intervention Program-VIP Community Mental Health Center, Inc. (VIP), Agreement to implement new funding streams, programs, and services in an expeditious manner. It will also allow DMH and VIP to maintain business continuity in the provision of current mental health services. In most instances where speed and response time are of key importance, the increased delegated authority will allow DMH and VIP to maximize, prioritize, and increase access to services on a continuous and ever-increasing basis.

Should there be a need to exceed the twenty percent delegated authority, DMH will return to your Board with a request for authority to amend the agreement accordingly.

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NOTIFICATION TIMELINE

Consistent with the procedures of Board Policy 5.120, we are informing the Board of our intention to proceed filing the Board letter with the Executive Office of the Board for the November 18, 2014, Board meeting.

If you have any questions or concerns please contact me, or your staff may contact Richard Kushi, Chief, Contracts Development and Administration Division, at (213) 738-4684.

MJS:DM:RK:oh

c: Executive Officer, Board of Supervisors
 Chief Executive Officer
 County Counsel
 Robin Kay, Ph.D.
 Dennis Murata, M.S.W.
 Deputy Directors
 District Chiefs
 Kimberly Nall
 Richard Kushi